**IRDC Committee Meeting**

**Infrastructure Rehabilitation Development Committee (IRDC)**

**January 18, 2020 at 4:00 PM**

**Village of Port Byron**

**Village Hall, 120 S. Main Street & via ZOOM**

**This is an open meeting, and the public is invited to attend.**

**AGENDA/MINUTES**

1. Call to Order – 4:03
2. Roll Call/Establishment of quorum – Dustin is no longer a trustee nor a committee member.

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|  X | Wayne Oney | X | Bruce Peterson |  | Eric Sikkema |
| X | Joshua Bo Mathis |  |  | X | MSA (Jared Fluhr) |

1. Review & Approve Minutes of 9/8 & 9/21– Appoint Recorder for Meeting Minutes – Approved.

Note that the 10/19, 11/16, and 12/21 meetings were cancelled.

1. Mayor’s Comments – Met with Rapids City, and they have now contracted with Rock Island County Sherriff. He is hoping that since there is coverage of all these communities, and they have an office in Port Byron, all the Village will receive thorough coverage. Bruce also mentioned he planted the seed about Rapids City sending their wastewater to Port Byron in lieu of East Moline.

Bruce will also be meeting with Riverdale School district regarding a TIF extension.

1. Public Works Comments – Not present.
2. Project Updates (MSA)
3. Hwy. 84 Sidewalk & Water Main Replacement – (ITEP Grant)
	1. Letting set of March 5th – This will be an IDOT letting, and will be advertised in IDOT’s contractor’s bulletin on January 29th.
	2. DOT Revisions & Design Additions/Modifications – Explained that the DOT required revisions and additional design was a significant effort. MSA is reviewing the effort and may request a portion of the additional hours and costs incurred on our end be included in a contract amendment. More information to follow.
4. Cherry Street & 4th Avenue (2020 MFT)
	1. Final Project Closeout - Final cost came in approximately $37,000 under the awarded contract value. The project is approximately $100,000 under the initial budget established prior to design. MSA will prepare the final change order and payment application for the February meeting if Valley agrees to the contract deduct for a time extension.
	2. Liquidated Damages – MSA reviewed a memo to the Village that summarized the actual dates and milestones Valley hit during construction. After discussions, the committee decided that they did not want to impose liquidated damages “just because”, but would like to make sure deducts would cover any engineering overages for additional time spent on-site.
5. Downtown Streetscape Design
	1. Design Discussion \_ MSA has completed topographic survey and has initiated preliminary design.
6. Water System Analysis – MSA has initiated the study and reviewed the background system information. MSA will be scheduling a meeting with the Village in the near future to review initial findings and ask questions to help better understand how the system operates and meets the needs of the Village.
7. Sanitary Sewer Extensions PER & Unsewered Communities Grant – Grant announcement is anticipated in February.
8. Old Business:
9. Review Previous Action Items
10. Sidewalk Maintenance Program & Ordinance Review/Update – Nothing to discuss at this time.
11. Capital Improvement Plan (CIP) & Implementation Review
12. Solar Panels at WWTF – Education & Grant Update – Wayne discussed that they are reviewing net zero at the WWTF. If it does not achieve it, the contractor needs to install additional solar panels at no additional cost to the Village.
13. New Business
	1. Bruce brought up the water hookups. Approximately 40 required properties still have yet to hookup. Bruce would like this committee to determine how this should be handled. Jared recommended that the Village send out a 12 month and 6 month letter reminding the property owners of the requirement and the penalties if they do not hookup in time. However, MSA does not think the committee needs to make any further determinations or changes to the current requirements and conditions to connect within the first 5 years.
	2. Bo – Issue with on-street parking and snow plowing. Police are not enforcing it if it isn’t posted on the specific streets. Eric was looking to order some more signs to post them. Wayne will follow-up on this issue.
14. Gallery Comments – None present.
15. Adjournment – 5: 07

Next Meeting: February 15th at 4:00 PM (Tentative)

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